



September 23, 2020

To Parents & Guardians,

First, let me thank you for your support and understanding as we continue to navigate through these challenging times. The one thing we have said since this pandemic began is that the only constant is change. Although things are ever changing, we want you to know that we are continuing to work closely with the health department to keep students and staff as safe as possible.

To help us all stay safe, I would like to remind you that it is critically important that each morning you take your child's temperature and complete the daily symptom checklist before heading out the door to come to school. If your child shows any signs or symptoms, or has a fever, please keep the child at home and notify the school.

All Potential Development staff are required to do the same by completing a temperature check and health checklist each morning before they can report to work. Again, this is critical for all of us to do our part in keeping everyone safe as well as helping us to continue in-person learning.

We would also like to stress that if your child has been tested for Covid-19 and is waiting for results they are to stay at home until those results are in. You must notify the program coordinator of the results of the test and they will then instruct when your child can return to school.

Also, if you or your student has come in contact with an individual waiting for results of a Covid-19 test or has tested positive for Covid-19, ***please keep your child at home***. Your student's teacher will reach out to you to begin the remote learning process to ensure the child is able to keep up with the daily curriculum.

In everything we do, the safety of our students and staff is our top concern. Please review attached Covid-19 testing protocols provided by the health department. If you would like a copy of any of the attached documents provided, please let your student's teacher know. You will be able to review them anytime by visiting www.potentialdevelopment.org.

Thank you and please know your cooperation is greatly appreciated!

Sincerely,



Paul J. Garchar, Jr
Executive Director